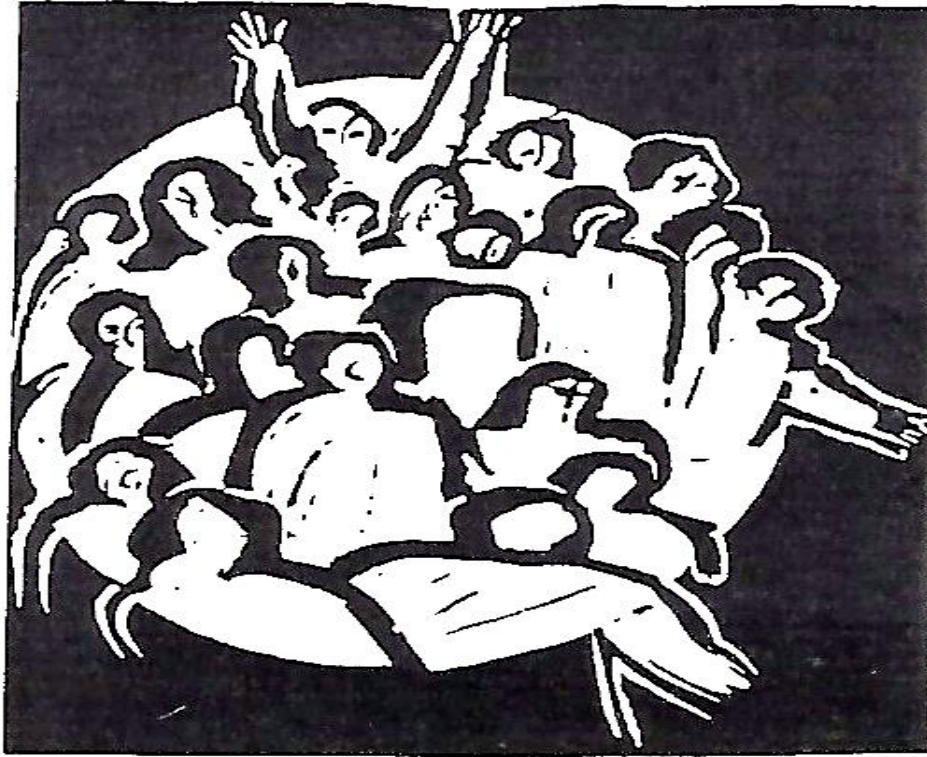


REJOICE, O PILGRIM THROU



The Annual Report

St. Mark's Lutheran Church
142 Market Street
Williamsport, Pennsylvania 17701

May 15, 2016

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Special Congregational Assembly of December 6, 2015

--The budget for 2016 was presented and approved.

Special Congregational Assembly of February 21, 2016

--The bid of Weather Control in the amount of \$86,244 for re-roofing of flat roofs on the choir wing, narthex restrooms, chapel, and front lounge was presented and approved.

From the PARISH REGISTER

BAPTISMS

John Bower.....November 1, 2015
Asher BuckmanNovember 1, 2015
Max Applegate.....April 24, 2016

AFFIRMATION/CONFIRMATION

Gillian Buckman, daughter of Sean Buckman and Vanessa Morgan; September 13, 2015

Hannah Haussmann, daughter of Drew and Vicki Haussmann; Ruth Rees, mentor; September 13, 2015

Lynna Robertson, daughter of Rick and Jennifer Robertson; Lorraine Barone, mentor; September 13, 2015

Received by AFFIRMATION OF FAITH

Richard Applegate.....April 24, 2016
Kristin Applegate.....April 24, 2016

MEMBER FUNERALS

Irma Logan.....February 20, 2015
Kathy Gilbert.....August 10, 2015
Beulah Wrede.....August 20, 2015
Charlotte Hughes....February 12, 2016

NON-MEMBER FUNERALS

Katherine E. Geiger.....April 3, 2015
Doris Connelly.....August 14, 2015

NEWLY-ENROLLED in Catechetical Study

Owen Gair
Gabriella Gregory
Elizabeth Haussmann
Jonah Schreckengast



SYNOPSIS of ASSEMBLY MINUTES

Annual Congregational Assembly of May 17, 2015

--Lou Kolb and Shelby Weber were elected to second terms on Council.

--Audrey Comerford and Becky Miller Pryor were elected to first terms on Council.

--The Booklet of Reports was presented and accepted.

--The bid of Billtown Mechanical of \$58,550 for boiler replacement in the church was presented and approved.



REPORT OF ARCHIVES & ST. MARK'S WEBSITE

It is the purpose of the Archives Committee to keep and protect the heritage of the St. Mark's Lutheran Church.

The History Committee has not been active for several years. However, the collection of archival material continues to grow, most particularly by way of the preservation of the memory of events through photographs and articles on our Website, www.stmarkswilliamsport.org. Also, more traditional prints of photographs have been periodically posted in the Narthex and hallway.

The digital preservation of photographs, articles and materials has multiple purposes. Our members are able to revisit events and or to view events they may have missed. At the same time, the Website serves as an introduction to the world of St. Mark's activities and ministries. Most importantly, all material included on the site is preserved for those who come after us, performing the primary function of any archive. The St. Mark's digital archive never shrinks in size.

One feature that is updated every Sunday is the sermon archive, which provides access to sermons given by Pastor Elkin and lay and visiting pastors, back to 2007. Over 580 sermons are preserved in that collection.

The Lion newsletter, is preserved online for all years beginning with 2005. While newsletters have been preserved for many past years in paper form, they are not as accessible and are bulky to store.

Of course, the site still contains historical material: construction history, pastor biographies, annual reports, pictorial directories and much more.

We are always willing to post articles or photographs on the Website, concerning St. Mark's member activities or Church events. Give or email items to Gary Weber,

gweber@stmarkswilliamsport.org.

The Archives Room, across from the Choir Room, contains the traditional records, photographs and other memorabilia. Efforts at organizing the records slowed several years ago, and the index is out-of-date. Your Archivist would like to schedule meetings of the History Committee, but interest has not been expressed by volunteers willing to work on archives related projects. There are many projects that ought to be implemented, particularly with the organizing and indexing of existing records.

Anyone interested in working with the History Committee, please contact me.

~ Gary Weber, Archivist



REPORT OF THE FINANCE COMMITTEE

The purpose of the Finance Committee is to proclaim Jesus Christ to each other and to all the world by managing the financial resources of the congregation.

During this past year the committee's duties included:

- Reviewed and evaluated the monthly financial reports;
- Met semi-annually (February & August) to review the investment portfolio with Wilmington Trust;
- Prepared the 2016 draft budget based on budget requests provided by the various committees. Said draft budget was presented to the Congregation Council and Congregation Assembly for final action.
- Ordered 2016 offering envelopes;
- Reviewed and approved proposed expenditures beyond those budgeted and made recommendations to the Council for final action;
- Organized an annual audit of the congregation's finances.

Financial report on pg. 19



REPORT OF THE FINE ARTS COMMITTEE

It is the task of the Fine Arts Committee to proclaim Jesus Christ to each other and to the world by searching out what is good, true and beautiful to serve as aids in the proclamation of the Gospel.

No activity this year.

~ Joyce Hershberger, Chairperson



REPORT FROM THE DIRECTOR OF MUSIC

It has been an interesting and unique year. One of our greatest joy is to have Sunday Choir members recruited who deal with multi-task job daily, but somehow they find the way to join the choir. Having abundance of brass player we are able to put them on Easter Day for hymn singing. Special thanks go to Donna Elkin and Drew Haussmann. It cannot be overlooked the success of Brother Heinrich's Christmas on Christmas Eve. Although it challenges to assign the bells having fewer ringers than used to be, St. Mark's Ringers did great job to pull off challenging assignment given. I am so proud of all ringers including substituting ringers who are invisible at performance mostly.

All our musicians did excellent job again to bring musical excellence toward worship. "Giving thanks to the father who has made us meet to be partakers of the inheritance of the saints in light" (Col 1:12), who gave us everything through Jesus and Jesus is in us and we are in him. What else do we need when we have the Creator of universe inside of us?

Musical journey during this year was:

- ♪ to recruit singers to the senior choir having them practiced on their own
- ♪ Volunteer musicians were brought not only to summer worship but when they are ready
- ♪ to working with brass player for festive occasions
- ♪ July 4th community program
- ♪ to work with Senior Choir, Adult Bell Choir
- ♪ to continue to work with refurbishing Moller organ
- ♪ to work with a local guest musician

Plans for next year are:

- ♪ to thrive existing music groups - senior choir, adult bell choir
- ♪ to recruit and expand our music groups
- ♪ to encourage youth musicians
- ♪ to make successful any possible musical activities
- ♪ to provide opportunities for guest musicians/groups to enhance our worship and music ministry
- ♪ to find potential local musicians to collaborate to enhance our music ministries.
- ♪ to maintain all instruments in good condition

Thank and praise also comes in other forms. I just happen to work in music.

God put his power in thanksgiving recollecting one of my beloved verses "Thanks be to God which always causes us to triumph in Christ" (2 Corinthians 2:14) Wow! Let us thank and praise God. We will triumph through our thanks according to the Scripture.

Hallelujah!

~ Jungwha Kim, Director of Music



REPORT OF THE LIAISON COMMITTEE

It is the task of the Liaison Committee to proclaim Jesus Christ to each other and to all the world by maintaining the connection between the Little Lambs Pre-school and the

congregation.

Our committee meets quarterly to discuss dates of mutual interest, consider rental costs for the rooms used by the school and deal with concerns where they may arise in the sharing arrangement.

Need repairs and improvements are considered and a timely schedule is created. Special events that are held at the church are cleared with Sunday School personnel and others as needed.

We enjoy a very good working relationship with Little lambs and feel having them at St. Mark's is mutually beneficial. Many of our families have utilized the pre-school for their children and we communicate with the children in the program concerning special events at St. Mark's.

Pastor Elkin, Holly Tillman, Debbie Neubold, Bernadette Jones, Lou DeSeau and I meet with consultations as needed with Property and Finance Committees.

~Joyce S. Hershberger, Chairman

The purpose of the Mutual Ministry Committee is to proclaim Jesus Christ to each other and to all the world by keeping the Pastor and staff advised of conditions within the congregation and to interpret to the congregation the ministry of the professional leaders.

This year we continued to read and discuss the Upper Susquehanna Synod Mutual Ministry Handbook. It provides suggestions about how a mutual ministry committee might function in a congregation. We are learning a lot and have brainstormed some ideas that we feel could be used at St. Mark's.

We are also reading the book Rebuilt about transforming a parish. As we read the various chapters, we discuss ways we could use some of the strategies discussed in the book.

During the spring of 2016, we are contacting all the committees in the church. They are being asked to review the "Working Descriptions of the Committee Functions" to make sure they reflect current procedures and practices, making adjustments as needed.

~ Kathy Eshelman, Coordinator



**MEMORIALS
COMMITTEE**

The purpose of the Memorials Committee is to proclaim Jesus Christ to each other and to the whole world through the thoughtful use of special gifts to the congregation given in memory of members and friends of the parish.

Gifts have been received in memory of the following member of the parish in the past year: **BEULAH WREDE**

~ Carl & Beverly Hieber, Co-Chairs



**OUTREACH
COMMITTEE**

The purpose of the Outreach Ministry Committee is to proclaim Jesus Christ to each other and to the entire world by providing opportunities to share Christian love. To this end, the committee will address social needs by leading the congregation in extending Christian compassion and helpfulness to the aged, ill, orphaned, homeless and persons of all ages in need.

Fulfilling these goals would not have been possible without the support and encouragement of the congregation. Our outreach to the congregation included:



**REPORT OF THE
MUTUAL
MINISTRY
COMMITTEE**

1. Forming a working Outreach Committee. Members include Karen Boone, Audrey Comerford, Deb Holmes, Michele Owen and Becky Miller Pryor.
2. With approval from church council, changing our name from Social Ministry to the Outreach Committee. This better reflects our work within the church and within the community.
3. Reviewing and expanding the card ministry at St. Mark's. Several congregation members regularly send cards to those who are ill and to those we do not see as often as we would wish. This committee participates with that work. Additionally we created an opportunity for the congregation to send Valentine's Day cards to folks.
4. Reaching out to a couple experiencing a catastrophic illness. We led a campaign enabling the congregation to offer encouraging cards, gift cards and monetary donations during periods of hospitalization.
5. Increasing the visiting of folks on the Special Concerns list by delivering altar flowers that are arranged into small bouquets by Pastor Elkin. A priority is given to folks experiencing an illness or hospitalization.
6. Participating in a meal packaging event at Messiah Lutheran. We provided manpower, desserts, and a monetary donation.
10. Collecting non-perishable food items throughout the winter, spring and summer months for the UCLC Food Bank.
11. Entertaining the ladies of CM-6 at the Selinsgrove Center with songs, stories, and gifts for the 15 ladies and their caregivers. It is our opinion we are better Christians for making this trip each year to visit with this special group of ladies.
12. Providing general gifts of sweatshirts, socks, pajamas, slippers, and the like to be used as Christmas gifts to the residents of the Danville State Hospital.
13. Collecting hygiene items throughout the year and making monetary donations to the Shepherd of the Streets Emergency Fund.
14. Supporting the work of The Pregnancy Care Center, Family Promise and Daniel's Closet by providing clothing and baby items through our association with the Newberry Branch of NGA (Needlework Guild of America.)
15. Being grateful for the assistance of Lou DeSeau and the guidance of Pastor Elkin in any and all ways requested.
16. Welcoming the ongoing assistance from Gary Weber in posting this committee's activities on our web site.

Our outreach to the community included

7. Our sixth year of hosting homeless children and their families through our association with Family Promise of Lycoming County. Many members of our congregation have made significant commitments to this ministry which occurs four times per year. We are honored to volunteer during hosting weeks.
8. Hosting the community on our front lawn for Fourth of July festivities under the leadership of Michele Owen. We provided refreshments, information about St. Mark's, a patriotic program in the Nave and good cheer to many people.
9. Providing food and monetary donations to St. Anthony's Center.

Pastor and other members of the congregation provide service to our community by volunteering locally at Shepherd of the Streets, Daniel's Closet and UCLC worship services at local nursing homes and other institutions.

As this committee looks to the year ahead, there are goals we wish to pursue. They include

17. Planning a "Spring Sing" in May for congregation members to visit our Special Concern folks and others. It is being modeled after the annual Cookies and Caroling event.
18. Providing support for our local Habitat for Humanity by hosting more work site lunches at their new build on Memorial Avenue in Williamsport.
19. Hosting our missionary from Liberia when he is visiting in our area. We will coordinate this visit with Parish Life / Lunch & Fellowship. We are anticipating

- a June visit pending confirmation on the availability of Pastor Brian Palmer.
20. Continuing our participation with meal packaging events in our area.
 21. Taking a leadership role in organizing and hosting the July Fourth celebration.
 22. Partnering with the Youth and Family Ministry coordinators on Helping Hands Day in July.
 23. Reviewing and re-establishing the Soup and Bread ministry.
 24. Recruiting additional members to this committee
 25. Partnering with other church committees on projects as the need arises

Opportunities to reach out in Christian love to our church family and neighbors exist. We encourage you to pray and answer Christ's call to serve.

Respectfully submitted,
 ~ **Becky Miller-Pryor, Chairperson**



PARISH LIFE FOOD SERVICE TEAM

The purpose of the Parish Life Committee is to proclaim Jesus Christ to each other and to all the world by encouraging mutual care and fellowship within the congregation and presenting to the public a Christian image, which will reflect favorably on the work of Christ through this congregation.

1. Funeral lunches were marked.
2. Help with Milestone Celebration luncheons
3. Prepared & served breakfast for the Sunday School Kick-Off.
4. Prepared & served meal for Consecration.
5. Prepared & served a meal for the Iron Chef Competition to benefit Family Promise.
6. Prepared & served Lenten Meals.
7. Prepared & served monthly Lunch and Fellowship meals.
8. Prepared & served Seder Meal

9. Prepared & served Woman's Dinner
10. Helped with meals for VBS and other fundraisers throughout the year.
11. Participated with the cookie bake during Christmas.
12. Second Saturday Cooking Fellowship (Cooking with Janet) which is open to anyone in the congregation to come in and learn some cooking techniques as well as a time for fellowship.
13. Small additions to the kitchen and dining inventories were made by way of gifts or purchases.

Our goal for this year is to continue to work with all committees and persons who would need our assistance with any food services for the church. We would also like to encourage the youth of our church who have a interest in cooking or serving to join our committee or volunteer to help with any of our events.

We thank all committees and persons that have helped us achieve our goals throughout the year. We welcome anyone who would like serve God by serving others. If you would like to join us you can always find us in the kitchen! ☺

~ **Michele Fredericks, Chairperson**



PASTOR'S REPORT

Rejoice, O Pilgrim Throng

The title is from a buoyant hymn that we enjoy. But does now seem like a time for rejoicing? The world is in turmoil with wars and rumors of wars. Hatred and violent anger are everywhere in broken relationships among nations, communities, and individuals. A plague of drugs and addictions impoverish and destroy so many. And should we rejoice?

The answer is YES! Not in a way that pretends that things are well when they are not, but

because we have a vision of something more than the present mess continuing its inexorable downward spiral.

This Easter season is about God's re-creating activity, his promise to renew the cosmos and us in it, in his good time. Our confidence in this activity of God leads us to the mission statement that we adopted last year: *To know Christ and to make Christ known*. If we listened only to the gloomy evening news, we wouldn't bother with the slogan or any work together. But because Christ is risen, we get out of bed in the morning and tackle some corner of the problems and opportunities that we face as individuals, communities, nation, and congregation.

We do have a number of things about which we can and do sing. First is the knowledge that week after week for twenty years with me, and with 2,000 years of generations, people have been coming together to hear the Good News of Jesus and to celebrate his covenant which he made with us in Holy Baptism and Holy Communion. And at St. Mark's we also celebrate the baptismal reminders through our various Milestones: Prayer Pillows, All the Languages of Good News, First Communion, Bible gifting, Confirmation, Progressions, Marriage, Anniversaries, and 70+ Single and Still Praising God. We have the privilege of studying God's Word without fear of being persecuted, unlike so many of our brothers and sisters around the world. I grieve that not more of our members take advantage of the opportunities for worship and study, and too easily join the shopping crowds on Sunday mornings instead of encouraging one another in the Word.

We know the kinds of things that Jesus did, the things which he used to call attention to the in-breaking kingdom of God. The parables, the miracles, the teaching stories, and all the rest are not done as sideshow tricks, but as signs that God is up to something, that the way things have been is not the way they will be forever. And thus the things that we do are to serve the same function: caring for one another with Stephen Ministry, caring for the community in Family Promise, engaging in many service opportunities around the community as individuals and groups, offering space and encouragement for performing arts

organizations, and most of all by maintaining our regular schedule for daily and Sunday worship. At their best, they all point us to Jesus and a future completed.

The pastor's work is multifaceted; there is only one aim but so many different ways of living it out. Worship leadership is primary and teaching a close second. Encouraging and equipping others to take on their proper roles in the congregation's life is a particular joy. And then there are the things that the pastor does as an example for others in various service projects. A little further afield and yet significant in their own right are the ways we use food and hospitality both inside the congregation and with the wider community. The pastor also serves as supervisor of the staff, consulting with and directing their wide-ranging activities. We are blessed with a diligent and dedicated group of people with whom it is a joy to work together.

Most of these activities are within the congregation, but since the pastor is a pastor of the whole church and not just a congregation, there are other things which are also part of my work. I was elected to a second term as Dean of the Susquehanna Chapter of the Society of the Holy Trinity. The chapter has about 30 members who are Lutheran pastors in Central PA; the Society is made up of about 300 members in the US and Canada. I was asked by the Bishop to serve as Interim Pastor for Redeemer Church, our neighbor to the east, beginning April 2016. It is unclear how long this will continue. I am also called upon occasionally to serve in the Shepherd of the Streets office when he is away.

I expect that the coming year will involve even more diligence in planning with the Council, to shape with greater clarity how we should be living out our mission. There are many opportunities for doing this; we must choose carefully to make the best use of our resources.

We can always find things about which to complain, but those things are small when compared with the great treasure which we have been given by the Lord Jesus. Truly, in the midst of challenges we can heartily sing:

*Rejoice, O pilgrim throng!
Rejoice, give thanks and sing;
Your festal banner wave on high,
The cross of Christ your king.
Still lift your standard high,
Still march in firm array,
As pilgrims through the darkness wend
Till dawns the golden day.
Rejoice! Rejoice, give thanks, and sing.*

[LBW#553]

~ **The Rev. Kenneth Elkin, STS, Pastor**



PRESIDENT'S REPORT

To Know Christ and to make Christ known.

Our mission statement is quite straightforward and is crucial to our ministry. If what we are considering does not correlate with our mission statement, we probably need to rethink what we are considering.

We as Christians in this wonderful country are free to worship as we please. At St. Mark's we worship in a way that we hope pleases God. Our church is not centered on what we can get out of it; it is centered on how we can worship, listen, sing, pray and share in all that God has graciously given us. We have inspirational services through which we hear the Word of God. We have excellent programs involving teaching and learning the ways of Christ and His admonition to preach the Word.

We celebrate the Sacraments in many ways. We are truly blessed to be able to commune each week. We also have home communion visitors who share the Word and Sacrament with those members who are unable to come to the church. The church comes to them.

We have many ways in which we can provide for our brothers and sisters. At St. Mark's, we are continually looking outside of our doors to those in need in our neighborhood. In the past few years, Pastor Elkin has been very actively promoting the Family Promise program, to help homeless families. We are blessed to have a quintet of coordinators: Donna Elkin, Deborah Maggs, Phil Thomas, Sally Bjornstad, and Vicki Haussmann ensure that all works smoothly during our hosting weeks.

Our efforts in the past year extended well beyond supporting Family Promise. With a strong Outreach Committee we continue to support the Shepherd of the Streets, local



PERSONNEL COMMITTEE REPORT

The committee has been hard at work reviewing administrative concerns related to staff. The chairman and the Pastor met with each staff member for evaluation using a newly developed evaluation form. Since most of our staff is part time, a decision was made for all part-time staff members to have designated and required staff hours in their respective staff roles.

The committee completed a new Personnel Policy Manual. It was approved by Council. A procedure manual will be developed later in 2016.

The committee is currently meeting with each staff member to review his/her job description. These job descriptions are being rewritten as necessary.

The current members of the Personnel Committee are: Walt Haussmann, Ray Huff, Lorraine Barone, Gary Weber, and Pastor Elkin.

As chairman, I am grateful to each committee member for their diligence and perseverance.

~ **Walt Haussmann, Chairman**

ministries, and those who come to the door for a chance at daily bread. These and many other efforts will continue to be the focus of St. Mark's social outreach in our community.

We have opportunities to reach out to others in the community as well. We have many new neighbors in the community. We have welcomed new members of the community through publicity in the nearby hotels, our Fourth of July programs, and in having community presentations in the church. Visitors get a solid recognition during the service and a written communication of welcome is mailed that afternoon. The feeling is that this is our church, and we want it to be your church as well.

I am continually amazed at the generosity of our members. We have the usual tasks of supporting the physical part of the buildings, the grounds, and the staff. We take care of the day-to-day needs in our finances and we are quick to help whatever cause or need occurs. We have undergone two huge projects in the past two years: new boilers and roofing issues. We are not only givers; we are cheerful givers.

In the past year I have enjoyed working with Pastor Elkin, the staff, council and the committees, which support the congregation and its endeavors. Council has worked very hard to ensure that what we do starts with a God-centered focus. Three of our council members are Authorized Lay Worship Leaders. Their services will be needed as churches face retirements and fewer pastors to fill those positions as well as those needed for other reasons.

We are a congregational family. Families face challenges at times. Sometimes it is wise to get an outside look at what we do. The Reconciliation Team process took a lot of time, effort, and patience. The Congregational Council and Pastor Elkin have worked very diligently in following the recommendations of the Reconciliation Team. A summary of this process will be included in a separate report in this publication.

St. Mark's is alive and well. Thanks to all for their work this year. Their reports

follow. Challenges face us to be sure. We face the future knowing that great things are happening at St. Mark's!

~ Ray Huff, President



RECONCILIATION REPORT

Dear Members of St. Mark's,

We promised an explanation of what the Synod's Reconciliation Team suggested as a result of our interview process. We also promised that council would share the goals that came from the various suggestions from congregational members and various committees. I will try to summarize as best that I can.

Our thanks to Joyce Hershberger, Sally Bjornstad and Gregg Dancho for gathering the information via responses collected from church services, emails, notes, and committee recommendations. Joyce, Sally and Gregg then compiled an extensive list and then grouped as many suggestions as possible into affinity groups (different suggestions that were somewhat like other suggestions).

Council received the many recommendations and went to work.

I will start with the eleven
Recommendations from the Reconciliation Team.

Three of the recommendations concerned communications issues involving interactions, not only between the Pastor and me, but also among the staff. We have been working on this.

Three involved personnel matters. Two of the issues have been resolved and we have an ongoing process so that misunderstandings and assumptions can be addressed before they become something more.

Two more items were accomplished. We formed two committees from one. The Mutual

Ministry Committee was tasked with following the synod guidelines for the committee. Among these guidelines is the charge to support and help the pastor in his work with the congregation. The Personnel Committee developed a personnel handbook and is performing the human resources functions of the church.

Council has been reviewing its roles and responsibilities. We have an excellent council that is willing to share thoughts during any discussion phase of any recommendation. It is refreshing and healthy to have differing opinions.

One recommendation was for council to review committee structure and make sure they are serving our needs. These committee descriptions should be added to the constitution as a Continuing Resolution or By-Law.

The Goal-setting Process

One recommendation was for a thorough look at the goals of the church. A solid beginning was the adoption of our new mission statement: To Know Christ and to Make Christ Known. Any future goal should relate to the mission statement.

Suggestions from individuals were forwarded to an appropriate committee for further discussion. Church Committees then sent the compiled list to the Council. The Council chose eight items from the list upon which to focus their attention, and later added several more for a total of thirteen which have been implemented:

1Recruit additional members for the Outreach Committee**

New members added
08/15 and 10/15.

2Establish a young adult class**

In regular session throughout the school year.

3Install new carpeting in the hallway by the Choir room and Sacristy.**

Installed 09/15

4Re-create Staff Evaluation Forms**

Implemented 09/15.

5Put a canopy cover over the sidewalk by the back door of Fellowship Hall.**

Installed 09/15

6Hold Mid-week noon services during Advent.**

Implemented 12/15

7Reconfigure the Nave to accommodate more interaction during fellowship time.**

A pew was turned 180 degrees to facilitate conversation, 12/15.

8Develop a Christian Education Committee with input from council.** Vicki Haussmann is the chair and the committee has had two meetings so far.

9Review and Revise Personnel Policies**

Rewritten and codified, approved by the Council and introduced to the staff 03/16

10Invite and encourage the Youth Groups to lead one Church service a year.**

Declan and Sara Jones have recruited for the May 8 service.

11Re-establish a Prayer Chain.**

Lou and Kathy Kolb are working with Pastor and others on how to make it work. Lou spoke about it on April 3.

12Replace the roof over the Choir hallway rooms, narthex restrooms, chapel, porticos, and Front Lounge.**

(all the flat roofs except Parish House which was done 10 years ago. Project completed 04/16)

13Consider one Service especially during the Summer months.**

The service will begin on June 12, 2016 and end before Labor Day. The service will be at 9:30.

Several goals continue in process:

- Revitalize the Publicity Committee
- Establish small groups based on common interests
- Explore the use of member name tags

The rest of the list that came to the Council is lengthy but it is important to give a compilation of what was suggested.

1. How do we get more people "to know Christ and to make Christ known"? St. Mark's needs to make worship more meaningful and inspirational to the congregation and visitors.

*Incorporate a Gospel Hymn as the last hymn. This kind of hymn/music is more contemporary and tends to lift the spirit.

*Use different settings of the Liturgy to add a change of pace.

*Suggestions for Hymns could be utilized as long as it reflects the Lessons and Sermon.

*Include more opportunities for Bible Study such as Sundays following the Late Service, Breakfast/Lunch gatherings, afternoon gatherings.

2. Council needs to include the following practices

in its work in the Church:

*Increase visibility and involve more Council members in congregational events such as:

Drama/Musical Productions, VBS, teaching Sunday School, attending adult Sunday School, attending the Church Picnic, participate in the Prayer/River Walk and the Crop Walk.

*Study existing Committees and decide if they are accomplishing what is in the best interest of the church.

*Committees need to speak in one voice reflecting the entire committee. Jobs need to be delegated to the appropriate person/persons.

3. Expand the Publicity Committee and increase the communications from the Church to the congregation and the general public by publicizing through a website, radio announcements, newspaper, weekly inclusion in the Church bulletin and monthly newsletter.

--What St. Mark's is going to do

--What the Church has done and why

--Any future plans

4. Expand the Social Ministry to include in the following two ways:

*Organize small groups with special interests: Book clubs, walking, cooking, Bible study, offering free meals to the community.

*Encourage more cooperation with the other churches by publicizing more effectively: VBS, Sunday schools, 500th Anniversary of the Lutheran Church, Musical/Drama Productions (possibly coordinating with the Publicity Committee.

The following are singular suggestions that were made within each of the committees that met in July.

WORSHIP AND MUSIC COMMITTEE

*More Mission Opportunities

*Publicizing and Participation in the Prayer Walk on the River Walk

*Consider a Contemporary Service

*Gospel and/or Hymn Request linked to the liturgy

*Council or Congregational Retreats group such as Young Mothers or Bible Study

YOUTH AND FAMILY MINISTRY COMMITTEE

*Keep involvement of high school students

*Create a committee to organize events for young children

*Find volunteers to help with Social Media-perhaps a Technology Committee. Maybe it could work with the Publicity Committee.

*Work to include more young children in Christian Education.

*Create a Telephone Committee to contact congregational members of special events. This committee could also call lapsing members or disappearing members to encourage them to begin attending again.

SOCIAL MINISTRY COMMITTEE

*Continue existing activities such as Lunches for Habitat for Humanity and Family Promise.

*Efforts will be made to coordinate with other church committees to continue reaching out to those congregants on the Special Needs List and others as needed.

*Would like to see a Soup and Bread activity provided to people after surgery or recovering from an illness.

*Involve more people in Home Communion.

*Organize and expand the Card Ministry.

*Develop a special event during the Easter/Pentecost Season modeled after the Christmas Cookie and Caroling Day for the Home Bound.

*Provide up to four (one per season) on-site luncheons for our local Habitat for Humanity building program.

PROPERTY COMMITTEE

Continue the all-important goal of caring for and maintaining the physical plant to better preach the Gospel.

*Update the bathrooms and make sure they ALL have hot water.

*Consider replacing cupboard doors and drawer fronts in the kitchen.

*Construct a cabinet for the Icons.

*Investigate the use of Solar Power.

*Improve the sound system.

PARISH LIFE COMMITTEE

- * Re-establish follow-up with visitors.
- *Work to get more youth and young families in the church and involve them in the work of the church.
- *Involve Parish Life in Family Promise.
- *Enhance the existing website by stating more of what we believe.
- *Update the Brochure.

FINE ARTS COMMITTEE

- *Consider an event at the Church in conjunction with First Fridays every month, perhaps in the area of Music or the Arts.

I know that this article is exhaustive. The work has been as well. We promised to keep you informed; you now have as much information as we do. We are by no means finished with our tasks. Please keep St. Mark's in your prayers.

Respectfully submitted,
Ray Huff
Council president



STEPHEN MINISTRY

The purpose of Stephen Ministry is to proclaim Jesus Christ to each other and to all the world by providing a process in which Stephen Leaders train, organize, and supervise lay persons known as Stephen Ministers to provide distinctively Christian care to others.

St. Mark's enrolled in the Stephen Series in December of 1997. Stephen Ministers continue to be linked in one-to-one relationships with care receivers. We now have two groups of trained Stephen Ministers. Our experienced group of Stephen Ministers meet on a monthly basis on a Thursday. We begin with Morning Prayer and then have our meeting for guidance, support and relevant

continuing education. Our newly-commissioned Stephen Ministers are busy serving their care receivers, receiving supervision and expanding their knowledge through the Stephen Series.

With the assistance of the congregation, Stephen Ministry will continue to identify potential care receivers and will provide support to those in need.

~ Kathy Eshelman, Coordinator



STEWARDSHIP COMMITTEE

Our mission statement contains many elements that are crucial to our ministry.

To Know Christ, and to make Christ known.

The purpose of the Stewardship Committee is to proclaim Jesus Christ to each other and to all the world by initiating programs for the development of good stewardship attitudes in the members of the congregation concerning our time, talents, spiritual gifts, money, and other resources.

Through Stewardship we share what God has first given us so that our service and love may be shared with the community and the world. Our sharing of the Word of God with our time, talent, and possessions give us an opportunity to serve God.

Consecration Sunday was on October 18, 2015. Prior to that Vicki Haussmann, Barb Thomas and Bud Hershberger gave Temple Talks. Our own Authorized Lay Worship Leader, Lou Kolb, gave the sermon on Consecration Sunday.

Our congregation's finance committee continued with the New Consecration Sunday Stewardship Program as a way to teach the biblical and spiritual principles of generous giving in our stewardship education emphasis this year.

Fifty four members signed up for the breakfast and 61 signed up for the lunch. More showed up for breakfast and lunch. A huge "Thank You" to the Parish Life folks and

their crew for doing such a great job in not only preparation, but also in making the difficult look easy and elegant.

Pledges totaled over \$139,000.00. It has been noted that members are giving all that they can. A major hurdle is that fewer people are attending church and the other members who have in the past generously contributed have either left the church or have gone to their eternal reward.

We recognize that stewardship is much more than meeting a budget. We each have gifts of talent and time that we can give to the church, its members, and the members of the greater community.

What we need to do is to focus on what our needs are in order to serve Christ, and to work toward meeting those needs to make Him known to others. God has given us great abundance; let us give accordingly to each other.

Respectfully submitted,

~ **Cindy and Ray Huff, Chairs**



WOMEN OF THE ELCA

For over 160 years women in St. Mark's church have been serving the Lord. They continue to carry on this proud heritage of faith and service in many capacities. Teaching in the Sunday School, creating music, serving food, are a few services lovingly provided.

Reaching outside, monetary donations to twelve charities were funded by a rummage sale. A profit of \$1,446.91 was raised by the sale, which was led by Becky Miller Pryor. The charities included Shepherd of the Streets, United Churches of Lycoming County, Camp Mt. Luther, St. Anthony's Center, Habitat for Humanity, Church Women United, Lutheran World Relief (shipping), ELCA International Disaster Response, ELCA Domestic Disaster Response, American Rescue Workers, NGA-Newberry Branch, and Family Promise. Leftover items from the sale were divided

among other local charity outlets to continue reaching people in need.

A quilt is a tangible sign of God's love. Our quilting crew sent 88 quilts to Lutheran World Relief last year. We applaud this faithful group, consisting of Lucille Weaver, Ruth Sherlinski, Grace Arner, Shirley Hill, Ernestine Doane, Elsie Sechler, Bunny Ditchfield, Roxie Larson, Audrey Comerford, Becky Pryor, and Ruth Rees.

We are also grateful to those in the congregation who donated kits and soap to people facing disaster or homelessness. In addition, \$372.00 was collected to purchase blankets.

A lovely social evening was enjoyed during the Women and Children's Dinner. It was again arranged by Bernadette and Michele. Our own men here at St. Mark's prepared and served the dinner under the supervision of Ed Barone.

In all our endeavors the people of St. Mark's have responded generously by providing us with donations of quilt and kit materials, soap, rummage sale items, and money. Our thanks to you all. As the torch passes, in another 160 years the Women of St. Mark's will continue as messengers of Christ in the journey of faith.

Financial report on pg. 20

~ **Shirley Hill, Chairman**

~ **Barbara Thomas, Treasurer**



WORSHIP AND MUSIC

COMMITTEE

The purpose of the Worship and Music

Committee is to proclaim Jesus Christ to each other and to all the world by Word congregation. This is in keeping with the Mission statement of St. Mark's Lutheran church, to know Christ and to make Christ known. To this end the Committee shall see that the worship of God is conducted in good order in accordance with the Bible and Lutheran tradition.

The members of the Worship and Music committee are:

Lou Kolb, Chair, Sally Bjornstad, Michele Owen, Karen Boone, Walt Haussmann, Ray and Cindy Huff, Roxie Larson, Connie Shaible and Dan and Diana Zeigler.

The duty of the Worship and Music committee is to furnish any and all materials necessary to conducting worship services and administering the sacraments, and to solicit and schedule personnel from the congregation to assist the Pastor in carrying out these activities.

In the past year, the undertakings of the committee include:

--Scheduling communion servers, assisting ministers, lectors, greeters, ushers etc.

--Decorating the nave for Christmas and Easter.

--Working with Jungwha Kim to plan and schedule the music used in worship services.

--On two occasions, in November and March, we presented a workshop for lectors in the nave.

--We increased musical participation in the worship services from both congregants and people from outside St. Marks. This is especially true of our own youth.

Goals for the future:

--We will continue encouraging members of the congregation to actively participate in worship, whether as lectors, assisting ministers, acolytes communion servers or musicians.

--We will consider offering the lector workshop for a third time, as it seems like a worthwhile presentation but, sadly, was not well attended. Respectfully submitted,

and Sacrament in and beyond the

~ Lou Kolb, Chair



REPORT OF THE COORDINATORS OF YOUTH & FAMILY MINISTRY

The purpose of the ministry of these Coordinators is to proclaim Jesus Christ to each other and to the entire world by planning and administering the total educational program of the parish, as well as its youth and family ministry program. To this end, the Youth and Family Ministry Coordinators supervise educational opportunities, celebrations and fellowship activities for all youth and adults, in and beyond the congregation, in the Christian faith as found in the Bible and the Lutheran tradition.

Christian Education:

1. For Sunday School curriculum, we use with Sparkhouse's WHIRL program which is lectionary based. The materials are very "user friendly" and reinforce each Sunday's lesson with the children.
2. Our children were divided into the following configuration based on numbers, age, and/or grade level: preschool (2 year olds—K; grades 1 & 2; grades 3—5).
3. Our middle school class of 6-8 graders continues with the *To Know, to Live, to Grow* program by Augsburg Fortress.
4. The confirmation class includes eight members who meet on the third Sunday of every month with their families, mentors, Pastor and Bernadette. They follow the *Making Disciples* program and do a Bible study, this year the Old Testament They all have been involved in a variety of service projects.
5. Confirmation Camp, an intense, three-day study with Pr. Elkin and Bernadette, was held during the summer for our 1st & 2nd year catechetical students.
6. Bob Jones continues teaching the high school class. The curriculum revolves around the gospel & sermon, topics of

- concern with the students, and revisits prayer & parts of the service. The class is consistently attended by 5-6 youth.
7. The monthly rotation schedule for teachers continues to be successful, although volunteers are sparse.
 8. A new class for young adults continues this year and is led by Audrey Comerford.
 9. Pastor Elkin leads the adult class in the Crossways room.
 10. The Middle Lounge Class for adults is led by Kathy & Gregg Dancho on a variety of subjects.
 11. For Vacation Bible School in 2015, we joined forces with Trinity Episcopal Church to bring two counselors up from Camp Mount Luther to lead music and Bible studies for the camp. It was held here the first two nights, at Trinity for the third & fourth, and at Loyalsock pool for the last. By doing this, our cost was less than getting materials for our own, we were responsible for only two days of meals and craft supplies. Adults from both congregations led groups of children and our youth turned out in force for the entire week, leading games each night. Roughly three dozen children attended, with 12 of our teen assistants and 11 adults in teaching/support positions.
 12. Adult forums were presented in the Crossways Room each Sunday through the summer.
 13. We hosted Lutheran Shared Ministry's School of Religion in October.
 14. We organized and hosted the Sixteenth Annual Youth Retreat for confirmands in January.
 15. The Way, a process of faith formation, continued this year under the direction of Mel Wentzel and Pr. Elkin, with three candidates and their sponsors in attendance.
 16. No one was in line to receive instruction for Holy Communion this year.
 17. Children's Church continued on a once a month schedule during the school year. Donna Elkin was a great help in providing music leadership for this. The May service was cancelled due to Youth Service being scheduled for that day.
 18. A celebration for all Sunday School attendees, choir, and all others who wished to attend was held in Fellowship Hall during the Sunday School hour at Easter. Just over a

dozen youth and adults created Easter cards to go to our shut-ins.

Youth and Family Ministry Activities:

1. Passing on Faith remains a keystone of our family ministry at St. Mark's. Milestones celebrated this year: Receiving blankets for newborns; Baptismal hospitality with faith chests for recently baptized; The Blessing of the Keys was offered to those youth who became new drivers; "Progressions," the milestone for those young adults leaving for college, the military or business and their parents was celebrated; 70+, Single, and Still Praising God has become an annual event honoring our senior parishioners. The Wedding Anniversary celebration was held for four of our couples. An extended hospitality was held on April 17, celebrating Pr. Elkin's milestone of 20 years of service to the St. Mark's family.
2. Michele planned the annual Fishing Derby at Doebler's farm.
3. The Annual Church Picnic was held at Montoursville's Indian Park, by the river. Reservations are made for it to be there again this year.
4. A dinner/pool party was held for first and second year confirmands, their families and mentors following Confirmation Camp.
5. A fourth annual Helping Hands Day (open to youth and adult volunteers) was held, during which several of our members went to other's homes to do yard work for them when they could not.
6. Three of our youth were confirmed on the first day of Sunday School, 2014. A reception for the families was held afterward.
7. Teen Movie Night continues for our youth on the fourth Sunday of every month. There is a consistent attendance on these evenings.
8. A Flashlight Safari at Reptileland was held in the autumn.
9. A group Pack'n'Wrap for Operation Christmas Child was held in November. Participants packed 48 shoe boxes with small gifts for needy children around the world. Money was donated toward the \$7/box shipping.
10. Family Advent Wreath Making & Luncheon was attended by over 30 people on the first Sunday of Advent.
11. Kids' Night Out was a huge success. Over a dozen of our youth assisted.

12. The participants attending the Christmas Cookie-Baking event produced the cookies sent for our shut-ins.
13. Christmas Caroling and cookie delivery was conducted by our volunteer carolers. Visits were made later in the week for those whom we were unable to reach on that day.
14. Donna Elkin and Bernadette led all of our youth and a few young adults in the Christmas Eve offering of *Brother Heinrich's Christmas*.
15. Over 99 pieces of winter warmers, scarves, hats, and gloves were collected for those in need. Deb Buckman made sure they were all delivered to NGA.
16. Michele planned the Remembrance Service.
17. Bread-baking this year was led by Pr. Elkin and Bernadette: our kitchen was once again filled with laughter and the wonderful smell of baking bread.
18. Ed Gair continues crafting our Faith Chests for the Baptism Milestone. We still have a few ornaments and keepsakes for various milestones from John & Ruth Burkholder. Bernadette woodburns details on some and creates others.
19. We trained four new acolytes in January.
20. 85 cans of soup and \$105 were collected for "Souper Bowl Sunday," held in February.
21. A family snow tubing party was held in February at Ski Sawmill. Brenda Gair organized it and it was very well attended.
22. Nursery is still open for the 10:30 service! Brenda Gair is coordinating the volunteers.
23. This year's Catechetical Trip was to Philadelphia. The students' accounts of some of the sites are in the April newsletter.
24. Second Saturday continues in the kitchen. This is when cooks of all ages and experience levels gather in the kitchen for a seasonal cooking project.
25. For the second year, Bernadette has planned and executed the Seder meal.
26. The Annual Easter Egg Hunt and breakfast with Pastor Elkin was held on Saturday, April 4, 2015: about 50 were served. The children bagged jelly beans and included a card with a special prayer to hand out to the congregation on Easter Sunday. The 16 youth who assisted were especially helpful.
27. As this goes to print, we are preparing for a youth service on May 8.
28. The St. Mark's Old Fashion Church Family picnic is scheduled for Sunday, June 5, 2016.

29. Bernadette and Michele continue to plan the women's dinner.
30. Declan Jones scheduled and trained acolyte volunteers.

Outreach/Continuing Education:

1. Bernadette attended Little Lambs Open House with flyers about St. Mark's and Sunday School.
2. Bernadette again acted as host at St. Mark's for the CROP Walk, providing cookies and beverages for the walkers.
3. After the success of the program last year, Vacation Bible School this year is being planned in conjunction with Trinity and All Saints Episcopal Churches.
4. Our involvement with United Campus Ministry continues.
5. Bernadette and Michele attend weekly Bible study.
6. LSM's School of Religion was again held at St. Mark's.
7. Bernadette accompanied the annual caroling visit to Selinsgrove Center.
8. We hosted two nights of a Mandated Reporters seminar regarding Child Safety.
9. Bernadette and Donna Clark attended a 3-day Safe Church seminar in Lancaster. Much should be implemented with what they learned.
10. Bernadette and Michele both continue to be active with FPLC hosting in overnight and evening/dinner hosts, respectively.
11. Bernadette is active with Lutheran Shared Ministry.
12. Michele and Becky Miller Pryor organized a group to volunteer for the Food Packaging event at Messiah. They, Bernadette, and many others from our parish worked.
13. College care packages were sent to our college students for finals in both December and April.
14. Bernadette and Michele try to stay on top of our social media outlets.
15. Gary Weber has been instrumental in getting Youth and Family information on St. Mark's website. To that end, we have provided him with text and photographs of our events.
16. Bring-a-friend Sunday was held for our youth, having them invite friends to worship, followed by fellowship.

Looking Ahead

1. We are pleased to announce the formation of a Christian Education Committee. Vicki Haussmann is the chairperson and we are looking forward to working together in our mission to know Christ and to make Christ known.
2. Michele is continuing to renew and update clearances and background checks for the staff and volunteers, in order to be in compliance with the new regulations regarding child safety.
3. Michele and Bernadette plan on making a concerted effort, with Pr. Elkin's assistance, to reach out to those parents who are not bringing their children to church and/or Sunday School.
4. Bernadette is still trying to develop a website for the 20-somethings in the community. Input, ideas, and assistance are

- needed for this. Maintaining an online presence is a time consuming endeavor.
5. "A Christmas Carol" will again be presented this year in December, proceeds to benefit United Campus Ministry.

**~ Bernadette Jones and Michele Owen
Youth and Family Ministry
Coordinators**

**ST MARK'S LUTHERAN CHURCH
FINANCIAL REPORT
YEAR ENDING DECEMBER 31, 2015**

GENERAL FUND:

INCOME:	ACTUAL	BUDGET
Envelope: Pledges	\$ 232,036.00	\$ 230,000.00
Other Religious Income	\$ 11,165.00	\$ 11,200.00
Parking Lot/Rentals	\$ 28,194.00	\$ 28,190.00
Transfer From Investment Fund	\$ 98,000.00	\$ 43,833.00
Welker/Capital-General	\$ 36,156.00	\$ 28,800.00
Welker/Benevolence-General	\$ -	\$ -
Heat Envelope Income	\$ -	\$ -
Synod Donations	\$ -	\$ -
Bequests	\$ -	\$ -
Total Income	\$ 405,551.00	\$ 342,023.00

EXPENSES:	ACTUAL	BUDGET
Staff	\$ 224,264.00	\$ 220,348.00
Administration	\$ 15,242.00	\$ 13,700.00
Worship & Music	\$ 8,351.00	\$ 7,800.00
Christian Ed/Youth	\$ 4,685.00	\$ 4,500.00
Property	\$ 133,769.00	\$ 73,350.00
Benevolence & Charity	\$ 20,454.00	\$ 22,325.00
Total Expenses	\$ 406,765.00	\$ 342,023.00

* See note below

INCOME LESS EXPENSE	\$ (1,214.00)
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DEDICATED BENEVOLENCE INCOME:	
Hunger, Food, Blankets, G Missions, St. Anthon	\$ 2,804.63
Shepherd, Thanks-Offering,	\$ 356.00
Mossy Foot, Misc,	\$ 1,178.00
Capital Income	\$ 2,370.00
Organ Fund	\$ 320.00
Theological Fund	\$ 85.00

MEMORIAL FUND:

Balance as of January 1, 2015	\$ 28,206.07
Gifts	\$ 20,418.04
Disbursements	\$ (16,925.53)
Balance as of December 31, 2015	\$ 31,698.58

INVESTMENT FUND:

Balance as of January 1, 2015	\$1,258,216.12
Income:	
Gifts, Various Transfers & Reclassifications	\$ 2,000.00
Interest/Dividends	\$ 34,736.12
Total Income	\$ 36,736.12
Expenditures:	
Fees	\$ (14,230.58)
Various Transfers & Reclassifications	\$ (99,497.80)
Total Expenditures	\$ (113,728.38)
Market Value Change	\$ (36,661.69)
Balance as of December 31, 2015	\$ 1,144,562.17

Note: Includes Capital Improvements of \$74,028.00



WOMEN OF THE ELCA/ST. MARK'S L
(ANNUAL REP)

CHECKING ACCOUNT/PREVIOUS BALANCE 4/21/15

INCOME

Transfer from savings/Charity Contributions	\$1500.00
Transfer from Savings	300.00
Women's Dinner	77.52
Total Deposits	
TOTAL INCOME	

EXPENSES

Centerpieces- Women's Dinner	30.00
Women of the ELCA/3 qtrs, 2015/1qtr, 2016	200.00
Women of the ELCA SWO Convention	100.00
Shepherd of the Streets	250.00
United Churches of Lycoming County	150.00
Camp Mt. Luther	200.00
St. Anthony Center	150.00
Greater Lycoming Habitat for Humanity	100.00
Church Women United	100.00
Lutheran World Relief-Quilt & Kit shipping	100.00
ELCA International Disaster Response	50.00
ELCA Domestic disaster Response	50.00
American Rescue Workers	100.00
New Garment Agency (Newberry Branch)	100.00
Family Promise (ST. Mark's Hosting)	150.00
New checks	24.52
Stamps	9.80

TOTAL EXPENSES

BALANCE CHECKING ACCOUNT (4/9/16)

SAVINGS ACCOUNT/PREVIOUS BALANCE 4/21/15

INCOME/DEPOSITS

Interest April2015-April 2016	2.07
Bazaar (2014additional)	20.00
Bazaar Kitchen	55.50
Bazaar Main Floor	1091.41
Bazaar starting cash (reimb)	210.00
Thrivent matching funds	300.00

Total Deposits

TOTAL INCOME

WITHDRAWALS

Entertainment Women's Dinner (students)	45.00
Bazaar starting cash	210.00
Transfer to checking (cover contributions)	1500.00

REPORT OF THE PROPERTY COMMITTEE

The purpose of the Property Committee is to proclaim Jesus Christ to each other and all the world by promoting the use of the congregation's physical resources in the support of our Christian Mission. To this end the committee arranged for the promotion, protection, maintenance, repair and expansion of church properties. The Committee supervises the use of the same by the congregation and other organizations so that the facilities are adequate for the functions assigned by the congregation.

- Some of the many activities and projects that we accomplished this past year:
- a. Mulch was applied in all areas needing it
 - b. A cement planter was added near the east door, in honor of wedding anniversaries.
 - c. Air conditioning units were serviced and renewed.
 - d. The asbestos removal process was done on June 15 in the furnace room.
 - e. The area near the new patio was seeded.
 - f. Hot water heater in the handicap restroom in the choir hallway was installed.
 - g. The overhead light south end of the parking lot was rebuilt.
 - h. Church grounds are being well-kept by volunteers Carl Hieber, Tim Maggs, Carl Albright.
 - i. Air duct for the organ blower was refitted and a new piece added.
 - j. Swamp cooler cleaned and readied for its humidifying task.
 - k. Office door frame was straightened and readjusted.
 - l. The carpeting in choir and sacristy hallways, approved, ordered, and installed.
 - m. Center island lights repaired and painted.
 - n. East side doorway canopy installed.
 - o. Metal covering installed above north hallway entrance.

- p. Courtyard doors and fascia over hallway windows and the intake and exhaust pipes for new boiler have been repainted, brown.
- q. New boilers for the nave were authorized and installed.
- r. The annual walk-around building survey was done.
- s. Southwest corner pair of doors was replaced.
- t. Electrical inspection of boiler system was completed and found to be in good order.
- u. Soffit painted on west side of front lounge.
- v. Fascia covered with metal over the front lounge doorway.
- w. Paint handicap at curb on northeast corner.
- x. Shrubs removed from center island in the parking lot.
- y. East pair of doors was replaced.
- z. Rear pew in nave was turned.